



Title	Nappy changing
Code	LGPGPHHNC
Author	J.Tossi
Version	001.1
To be renewed on	JUL 2010
Setting Details	Linton Granta Playgroup and Toddlers Linton Village College, Cambridge Road, Linton, Cambridge, CB21 4JB Tel. 07806 744 864 Email: info@lintongrantaplaygroup.org.uk

Policy statement

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We make necessary adjustments to our bathroom provision and hygiene practice in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults and discuss strategies with parents.

Procedures

Staff discuss with parents an appropriate routine for their child.

Two members of staff must be present when intimate care is required.

Changing areas are warm and there are safe areas to lay young children if they need to have their bottoms cleaned.

Parents are responsible for providing their child's own named bag containing nappies/'pull ups' or spare underwear and changing wipes and spare clothes. Parents are responsible for maintaining supplies and removing and disposing of or laundering soiled items after each session.

Disposable Gloves and aprons are put on before changing starts and the areas are prepared. Paper towel is put down on the changing mat freshly for each child.

All staff are familiar with the hygiene procedures and carry these out when changing nappies.

In addition, staff ensure that nappy changing is relaxed and a time to promote independence in young children.

Young children are encouraged to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.

They should be encouraged to wash their hands and have soap and towels to hand. They should be allowed time for some play as they explore the water and the soap.

Staff are gentle when changing; they avoid pulling faces and making negative comment about 'nappy contents' and do not make inappropriate comments about young children's genitals when changing their nappies. Staff use the biological names for the genitals, but will also use the language familiar to the child.

Older children free access the toilet and are encouraged to be independent.

Nappies or 'pull ups' are disposed of hygienically. Any soil (faeces) in nappies or pull ups is flushed down the toilet and the nappy or pull up is double bagged and returned home. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are rinsed and double-bagged for the parent to take home.

Safeguarding Children

If young children are left in wet or soiled nappies/'pull ups' in the setting this may constitute neglect and will be a disciplinary matter. Settings have a 'duty of care' towards children's personal needs. If children are sent to playgroup repeatedly in soiled or wet clothing or nappies, this will be raised with parents and may be logged as a Child Protection neglect concern.

This policy was adopted at a meeting of Linton Granta Playgroup		
Held on	2 nd July 2009	
Date to be reviewed	July 2010	
Signed on behalf of the Management committee	First signatory	Second Signatory
Name of signatory	Ann King	Vanessa Webb
Role of signatory	Chair	Secretary